Online Canteen Instructions

✓ Go to website  www.school24.com.au
✓ Select Register

✓ Enter School Registration ID  2536963

Parents of existing schools
Please enter your School Registration ID below then click on Submit

Submit

✓ Complete New Parent Registration form with your details
✓ You will need to then log in. The system automatically puts a . in between your name ie: Megan.Hutchins. You must use this format to login
✓ Add student details for each child

Add New Student

✓ Use Top Up to select one of the Payment Methods

Account Top-up

Select your Payment Method

Select your Payment Method

✓ Enter Amount

Submit

Note: An email will be sent to the canteen requesting approval.

If you order online please put your Surname and Class details in

✓ Go back to Home Page to complete order
✓ Select child from drop down list.
✓ Enter date of your order. Select GO

✓ Select order for RECESS or LUNCH
✓ Select category of item from the menu

You are now ordering Lunch [7]
Your have no [Lunch] item in your basket

- Drinks
- From the Freezer
- Fruit and Salad Snacks
- Hot Food
- Other
- Sandwiches
- Snacks

✓ Scroll down to select items and quantity.

Chicken Fingers
Price: $0.40

2
✓

✓ Select Add To Basket
✓ Continue until you have added all required items
✓ Select CHECKOUT and confirm required items
✓ Select SUBMIT ORDER

Done!

USE THE SAME PROCESS FOR OTHER CHILDREN

Note: An email will be sent to you confirming your order, if you do not receive this email your lunch order WILL NOT be processed.